

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS**  
**MEETING MINUTES**  
**SPECIAL MEETING**  
**September 5, 2025**

A special meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, KY 40601 on September 5, 2025.

**MEMBERS PRESENT**

Michelle Oak  
Karen Sheets-Mobley  
Amanda B. Villaveces  
Michelle Stillwagon  
Allison Hock Howell  
Susan Smith  
Jane Alexander

**DEPARTMENT OF PROFESSIONAL LICENSING**

Jolene Shearer, Board Administrator  
Jeff Bardroff, Administrative Supervisor

**MEMBERS NOT PRESENT**

**OTHERS**

Daniel Leffel, Legal Counsel  
Cathy Falconer, General Counsel

**GUESTS**

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**CALL TO ORDER**

Michelle Oak called the meeting to order at 12:02 p.m.

**MINUTES**

A motion was made by Jane Alexander to appoint Amanda B. Villaveces, and Allison Hock Howell to the Complaints Committee with Michelle Oak. Karen Sheets-Mobley as the alternate. Motion, seconded Karen Sheets-Mobley, carried.

A motion was made by Amanda B. Villaveces to enter into closed sessions at 12:09 p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by Karen Sheets-Mobley, carried.

A motion was made by Karen Sheets-Mobley to return to open session at 1:58 p.m. Motion, seconded by Allison H. Howell, carried. No final action was taken in closed session.

**ADJOURN**

Motion was made by Karen Sheets-Mobley to adjourn the meeting at 1:58 p.m. Motion, seconded by Allison H. Howell, carried.